



Basic Concepts

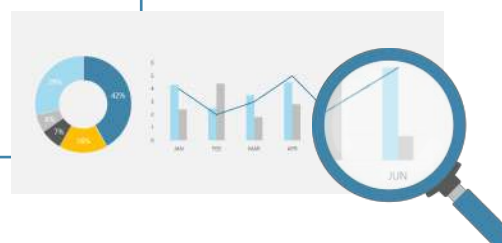
For Monitoring and Evaluation

1. Purpose and the objectives of M&E

Monitoring and evaluation (M&E) is a process that can be defined as collecting, analyzing and making use of “relevant, accurate, timely, and affordable” data from various sources to provide information with the aim of program planning, program improvement and project management. This evidence-based approach allows for efficient and effective decision making; and is an integral part of a project cycle. Although inextricably complementary to each other, monitoring and evaluation activities differ in design and purpose.

Monitoring

- Regular data collection throughout the project period
- The purpose is to ensure the implementation is in line with the desired quality and the progress is ongoing according to the plan
- Involves activities of raising new strategies that need to be taken to achieve progress
- Varies according to specific informational needs and purpose
- Examples of monitoring types; result monitoring, activity monitoring, compliance monitoring, beneficiary monitoring etc.



Evaluation

- An assessment of the program/project's goals
- The purpose is to determine the fulfilment of objectives, effectiveness, impact and sustainability
- Involves defining and reflecting upon the effects of what has been done, and judging their worth
- Varies on timing, person who conducts the evaluation, and methodology
- Examples of evaluation types; midterm evaluations, final evaluations, external evaluations, real-time evaluations



Monitoring and evaluation help program implementers:

01

Make informed decisions regarding program operations and service delivery based on objective evidence



03

Objectively assess the extent to which the program is having or has had the desired impact, in what areas it is effective, and where corrections need to be considered



02

Ensure the most effective and efficient use of resources



04

Meet organizational reporting and other requirements, and convince donors that their investments have been worthwhile or that alternative approaches should be considered



2. The Foundation Of M&E Complementary Roles Of Monitoring And Evaluation

Monitoring

- Provide information on where a policy program or project is at a given time
- Provide a snapshot of program status

Evaluation

- Provide information on whether the policy program or project is working
- Whether it is achieving the intended goals and why expected results are or are not achieved



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